

CHILD CARE OPTIONS

CCCS offers financial assistance for full and part time child care in the following settings:

- ★ **Licensed Day Care Centers**
- ★ **Licensed Child Care Homes**
- ★ **Registered Child Care Homes**
- ★ **Listed Relative Provider**

2•1•1 TEXAS

For additional information regarding child care or other health and human service information, you can contact **2•1•1 Texas LinkAGE Access Service**. By dialing **2•1•1** you will have access to information on TDFPS Licensed and Registered child care facilities as well as other available child care information. This information is free of charge to anyone of any age and is available 24 hours a day. TDD and Language interpretation services are also available.

CHOOSING A CHILD CARE FACILITY

Health and safety information for child care on issues concerning:

- Immunizations
- Prevention and control of infectious diseases
- Building and premises safety
- Health and safety training appropriate to the provider setting
- Regulatory compliance history of child care providers

May be obtained by contacting TDFPS at (409) 951-3301 or by accessing TDFPS websites; www.txchildcaresearch.org and www.dfps.state.tx.us.

DESCRIPTION OF PROGRAMS RELATING TO SCHOOL READINESS

Texas Early Education Model*

The State Center for Early Childhood Development (State Center) at the University of Texas Health Science Center designed the Texas Early Education Model (TEEM). TEEM encourages school readiness programs to share certified teachers and to integrate facility space, professional development, and funding from Child Care, Head Start, and pre-kindergarten sources. The critical instructional components of TEEM include:

- Research-based curriculum
- Ongoing professional development with in-classroom mentoring and
- Personal digital assistant progress monitoring

Texas Rising Star Provider*

A Texas Rising Star Provider is a child care provider that voluntarily meets requirements that exceed the state minimum licensing standards for health and safety, group size, child/staff ratios, caregiver training, and age-appropriate curricula and activities for child care facilities. Certification as a Texas Rising Star Provider is available to Licensed Child Care Centers, Licensed Child Care Homes, and Registered Child Care Homes that meet the certification criteria.

Equal Opportunity Employer
Auxiliary aids and services are available upon request.
Funding for Child Care Contractor Services Program
is through Workforce Solutions Southeast Texas
Form #CCCS0236 03/01/08

Eligibility Determination
All Household Members Must Provide

Work	<u>Pay Stubs</u>	Check Stubs or Pay History
	<u>Self Employed</u>	* Appointment books for last two months * Outgoing and incoming income (receipts, invoices, etc.) for last two months stubs
	<u>Cash Payment</u>	* Schedule from job for last six (6) weeks * Letter from employer on company letterhead verifying cash payment for work, average hours per week, how often paid, contact number, date, name and job title of person completing the form
School	<u>College University</u>	* Current class schedule * Accumulated Grade Point Average (GPA)
	<u>Technical School</u>	* Hourly schedule * Letter from school verifying attendance
	<u>High School GED</u>	* Class schedule from school * Letter from school verifying attendance
	<u>Online College Credit Courses</u>	* Must seek approval prior to utilizing this option for eligibility * Current semester hours and/or class schedule * Letter from school verifying participation * Accumulated GPA
<u>Supply CCCS with all additional income.</u>		

FREQUENTLY ASKED QUESTIONS

I AM A CURRENT CCCS CLIENT SO HOW DO I REPORT A CHANGE OF INFORMATION?

1. Call the office and talk with your CSW
2. Go on line at www.setworks.org
3. Email CCCS at cccs@setworks.org

I AM HAVING A PROBLEM AT MY DAYCARE; WHO DO I REPORT THE PROBLEM TO?

Contact TDFPS at (409) 951-3301.

DO I HAVE TO BE EMPLOYED OR BE GOING TO SCHOOL PRIOR TO COMPLETING A WAIT LIST QUESTIONNAIRE? Yes.

ARE THERE OTHER PROGRAMS THAT ASSIST WITH CHILDCARE ASSISTANCE?

Please contact 2•1•1 Texas LinkAGE Access for all information associated with alternate child care assistance programs.

WHERE AM I ON THE WAIT LIST?

Due to all of the associated circumstances, we cannot tell you where you are on the list. It is important to update your wait list information on or before the required time.

I DON'T HAVE CUSTODY OF THE CHILD LIVING IN MY HOME. CAN I STILL RECEIVE CHILDCARE ASSISTANCE?

Childcare assistance is only available to legal guardians.

I AM A CURRENT CCCS CLIENT AND WANT TO CHANGE THE DAY CARE MY CHILDREN ATTEND. WHAT DO I NEED TO DO?

Contact your CSW two weeks prior to the change. We will be happy to assist you with changing your childcare provider.

WILL THERE BE A COST FOR ME?

Fees are calculated from your total gross monthly income. Your CSW will assist with specifics with the amount. All fees are paid directly to your chosen childcare provider.

CCCS does not choose the day care facility for your child(ren). It is your right and responsibility to choose a facility that meets your particular childcare needs.

YOU MAY BE ELIGIBLE FOR CHILD CARE FINANCIAL ASSISTANCE IF:

- A. You are referred by Workforce Solutions: Southeast Texas
- B. You are referred by Texas Department of Family and Protective Services (TDFPS)
- C. If each parent in the household is participating in a total of thirty (30) or more employment, school, **and/or** training hours per week and the household income meets state eligibility guidelines.

Eligibility requirements may vary. For example, if you have a medical disability or care for a physically or mentally disabled family member, you may be eligible for reduced work/and or school activity, if you provide the required documentation.

*providing help.
creating hope.*

THREE STEPS TO OBTAINING CHILD CARE FINANCIAL ASSISTANCE:

Step One

APPLYING FOR SERVICES

If you are **not** referred to CCCS by TDFPS or Workforce Solutions Southeast Texas, please call one of the CCCS numbers listed on the front of this brochure to request a **Wait List Questionnaire** or access the **Waiting List Questionnaire** online at www.setworks.org or www.catholiccharitiesbmt.org.

Once we receive a completed **Waiting List Questionnaire**, your application will be screened for eligibility and you will either be scheduled for an appointment or placed on the automated **Wait List**.

Step Two

PREPARING FOR YOUR APPOINTMENT

You will be notified by mail of your appointment time, documentation you must bring to your appointment, and the child care options. CCCS encourages you to visit child care facilities and make an informed decision about your child care arrangements before your appointment.

Step Three

APPOINTMENT DAY

During the appointment:

- Eligibility will be determined
- Your monthly share of cost paid to the daycare will be determined based on household income
- Your rights and responsibilities will be explained.

Programs of Catholic Charities

Mailing Address for ALL programs:
P.O. Box 829, Beaumont, Texas 77704

Physical addresses are listed below

Child Care Contractor Services (CCCS)
304 Pearl Street
Beaumont, Texas
(409) 835-1411 or 1-800-253-1411

CCCS Port Arthur Satellite Office
3901 Twin City Highway, Port Arthur, TX
(409) 962-1236 Ext. 2650 or 2651

Counseling Services

2780 Eastex Freeway
Beaumont, Texas
(409) 924-4418

OR

2006 Nall Street, Port Neches, TX

Elijah's Place

2780 Eastex Freeway
Beaumont, Texas
(409) 924-4419

Hospitality Center

3959 Gulfway Drive
Port Arthur, Texas
(409) 982-4842

Immigration Services

2780 Eastex Freeway
Beaumont, Texas
(409) 924-4430

Parish Social Ministry

2780 Eastex Freeway
Beaumont, Texas
(409) 924-4415

Disaster, Trauma, & Loss

2780 Eastex Freeway
Beaumont, Texas
(409) 924-4426

ABC Management

2780 Eastex Freeway
Beaumont, Texas
(409) 924-4425

Child Care Contractor Services

A Program of...



Serving the counties of...
HARDIN, JEFFERSON, & ORANGE

Under contract with...
Workforce Solution Southeast Texas

Steps to Child Care Financial Assistance



**PO Box 829
Beaumont, Texas 77704
(409) 835-1411 – Beaumont Location
(409) 962-1236 – Port Arthur Location
(800) 253-1411 – Toll Free
e-mail: cccs@setworks.org
www.catholiccharitiesbmt.org
www.setworks.org**